

FORM – REQUEST FOR SERVICE CANCELLATION/DECREASE

No.: YCGH/...

Requested by:

Address:...

Tax code/ID¹:...

Represented by:.....

(Hereinafter referred to as “**Partner**”)

Partner would like to request for Cancellation/ Decrease of Reserved Services confirmed by Vinpearl, as follows:
Service Registration

1. Rooms:

N o.	Booking No.	Cut-off date (COD)	Check-in	Check-out	Number of rooms	Room type	Room Package rate/ room night	Amount (VND)
1								
2								
Total:								...

2. Add-on services:

Date	Time	Services	Quantity	Unit price (VND)	Amount (VND)
Total:					

3. Events:

Date	Time	Services	Venue	Quantity	Unit price (VND)	Amount (VND)
Total:						

Total decreased/cancelled service amount:VND

Notes:

- *Cut-off date (COD)* is the day beyond which Partner cannot change reservation information or cancel/ decrease booking.
- Cancellation fees are in line with relevant regulations on cancellation/ decrease of groups, FITs and events in Appendix [] of the Contract.

<p>REPRESENTATIVE OF PARTNER</p> <p><i>Date:</i></p>	<p>CONFIRMED BY VINPEARL</p> <p><i>Date:</i></p>
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¹ Present ID card if guest is an individual